

MO WING CIVIL AIR PATROL BANK TRANSFER

SEE INSTRUCTIONS BELOW

Date: _____	FOR WING USE ONLY
Requested By: _____	Date Transferred: _____
Unit Charter Number: MO- _____	Transferred By: _____
Unit Name: _____	

AMOUNT: _____ (Enter Transfer Amount Above)	FOR WING USE ONLY
ACCOUNT FROM: _____ (Enter Account Name to Transfer From Above)	ACCOUNT FROM #: _____
ACCOUNT TO: _____ (Enter Account Name to Transfer To Above)	ACCOUNT TO #: _____

DESCRIPTION/PURPOSE OF TRANSFER

APPROVAL	
Wing/Unit Finance Committee Member's PRINTED/TYPED Name & Signature ↑	Date: ↑
Wing/Unit Finance Committee Member's PRINTED/TYPED Name & Signature ↑	Date: ↑
Wing/Unit Finance Committee Member's PRINTED/TYPED Name & Signature ↑	Date: ↑
For amounts in excess of \$500, the above signatures certify unit finance committee approval and proper recording in unit finance committee minutes IAW CAPR 173-1, para 9.b.(8). (For Units Below Wing Level Only)	
Enter Date Approval Recorded in Unit Finance Committee Minutes Here: →	

INSTRUCTIONS
<p>1. This form is for use to transfer funds between wing accounts within the same financial institution (e.g. General Funds checking to General Funds Savings) or to transfer funds from one Wing Banker Unit Funds sub-account to another. For Wing Level Only Signature Not Required When Approved Through Sertifi®. A PDF version is available for manual entry.</p> <p>2. For wing level transfers, follow the procedures on the WG CAPF-172.</p> <p>3. For units below wing level, amounts over \$500 require a minimum of two finance committee members signatures.</p> <p>4. Scan and email (PDF Preferred), fax or mail completed form and support documents to MO Wing Headquarters at hq@mowg.cap.gov, 660-687-3848 or PO Box 5044, Whiteman AFB, MO 65305.</p>